

VIDEOGRAPHER TURN-IN SHEET

(One per Witness)

Statement at the beginning of the Videotaped Deposition (must be read on the record):

We are now on the record; this is the videotaped deposition of _____ being taken on _____ (date). The time is now ____:____ AM/PM. We are located at _____.

This deposition is being taken on behalf of the _____ (Plaintiff/Defendant) in the matter of _____ -vs- _____.

The case number is _____. This matter is being held before the Honorable _____ (Judge) in the _____

_____ (Court). My name is _____ video technician. Will the court reporter swear in the witness and the attorneys briefly identify themselves for the record, please.

Scheduled Start Time: _____:_____

Actual Start Time: _____:_____

Conclusion Time: _____:_____

Elapsed Tape Time _____:_____

This sheet must be filled out in order to process the job. Send the original tape (time stamped) and your invoice next day delivery using our UPS number to: **Bienenstock Court Reporting & Video**
ATTN: Video Department, 30800 Telegraph Road, Suite 2925 Bingham Farms, MI 48025.

	Attorney	Attorney	Attorney	Attorney
Original Tape				
Copy				
Digitized				

TAPES AND INVOICE SENT: YES NO

Scheduling Questions (248) 644-8888 info@bienenstock.com

Production & Billing Questions (248) 644-8888 videodept@bienenstock.com